**Attendees:** AN (Chair), JWi, JB, DK, JJ, NM, MG, MW, CS, CR, GM, AD (minutes).

1. **Apologies / Introductions**

RB had intended to attend but couldn’t access the meeting.

GM, who has recently become a member of the Steering group, joined. Also a member of Sustainable Devizes.

1. **Writer’s Group** – Hayley (who has been leading) has been ill. DK has passed on some media contacts (action on previous minutes).
2. **General**

**a) Draft Table of Tasks**This live document has been circulated via a google link. Members have edit permission and had started adding new tasks and/or offers to take on tasks. AN altered the list during the meeting to reflect agreed actions.  **Please continue to review/edit/add**

**b) Contacts Directory**

AD has produced this for the group to reference when working on tasks. It contains (so far) SWLEP main board membership, Western Gateway Sub-National Transport Body Board members and programme team, relevant Wiltshire Councillors, Portfolio Holders and Officers, and attendees of recent CATG meetings. Information on Officers in councils is quite hard to come by so may not be 100% reliable. More to do on Swindon contacts and surrounding LAs if possible. It may also be worth adding campaign group contacts in neighbouring counties at some point (e.g. JB knows a few Bath campaigners). The database is linked on the TTG web page but will likely be moved to a google drive so we can add/edit.  **Please review and advise of amendments or additions you know of**

**SWLEP** – Discussion – they do have discretionary funding – Salisbury PFS was funded by them but this has now been reallocated. JJ to find out more and try to engage. **Action: JJ**

**c) WCA Local Plan Review Consultation Response for Transport**

MW had drafted a response on behalf of the group, to form the WCA response on the Transport elements of the Local Plan Review consultation. Everyone who had reviewed before the meeting felt the draft was a comprehensive response. Members could perhaps additionally advise on local context in areas not familiar to MW, if it strengthens points made, although it was felt that local groups could drill down into specific detail in their own responses. The draft will be finalised and put forward for inclusion in WCA’s collective response.

Discussion - It is felt that the Transport Review is shockingly lacking in key areas – rail, public transport, car clubs, cycle network as examples. The consultation documents ‘fob people off’, heavy on references to awaiting government policy yet to be issued, on buses for example. The thinking is still two-dimensional. Agreed we need a wider all-encompassing strategy on ‘mobility’ – to shift the debate from car vs. bike.

Mobility as a service - Car Share clubs – hire a car when you need one, by the hour. A scheme is already successful in Salisbury. WC could be much more proactive - tend to think putting up posters / filling an information gap is promoting an initiative. Energy Task Group had discussed EV car clubs, and how such schemes also rely on good public transport system (for ongoing travel).

**Letter to Councillors on Transport** - Proposal to ask all WCA members to write to our local councillors about the inadequacies of WCs transport policy. MG suggested we agree some key bullet points as a basis for WCA members to personalise and send on to their local councillor. **Action MG / MW to draft
d) Other
Engagement Map -** GM reported that he is intending to do a piece of work for the Engagement & Outreach group on mapping WCA members to their local MPs / Councillors / Town Councillors / Parish Councillors, so that we can ensure that we are ‘manning’ them all. This will take some time but will be shared across WCA when complete.

**Google Drive** – Agreed it’s worth having a shared google drive for working documents and finished ones that aren’t for sharing on the website. JJ to advise and help set up. **Action: AD & JJ**

**Uploading files and links -** Files can be uploaded onto the Transport Topic Group website pages via: transport@wiltshireclimatealliance.org.uk, with a small introductory paragraph. We can also circulate information or urgent calls for action between meetings. Please note the inbox will be checked approx. 2-3 times per week.

**TTG website pages** - Linked to Google drive above, as more content is uploaded, need to keep under review, with help from Chris, to allow for recent additions to be more prominent and content easy to browse. **Action: AD**
DK will send a useful Sustrans document illustrating some main myths about cycling and how to argue against these, to be uploaded. **Action: DK**

1. **Roads Information / Updates
A303 Stonehenge campaign** has been given the legal permission to go ahead with their challenge.
2. **Roads – Actions / Discussion
Chippenham HIF funded Road (‘Future Chippenham’)** Consultation is happening now (until 12th March) and gives options on road routes, not no road in principle. The road was originally described as a relief road, but it’s a distributor road, to serve housing developments to the tune of 7500 houses. The road consultation is happening before housing sites are determined through the local plan review. If responding to the consultation (linked [here](https://www.wiltshire.gov.uk/future-chippenham-consultation)) answer ‘Other’ in Q5 and complete objections on Q6 / Email: futurechippenham@wiltshire.gov.uk.
Further information ([CAUSE](https://www.causewiltshire.com/) -main campaign group) or WCA’s website [here](https://www.wiltshireclimatealliance.org.uk/chippenhamhif).

 Amy will ask Future Chipp team again (via FOI) for written objectives and methodology for analysis of the consultation responses. May further expose how leading it is.  **Action AD**

We can also try to intervene later at the point that notice has to be given to County Farms.

**Melksham bypass** – Parish Councils under pressure to accept the least bad route, and associated housing. It would be good to get their views on local plan review. MG will attend Seend’s Area Board on Monday and will discuss, and will also try to make contact with Melksham Without, the other nearby Parish.  **Action MG**

AN will ask ATB to produce some figures on the carbon impact projections for the main new road schemes, and will write to neighbouring council’s about Wiltshire’s road programme. **Action AN**

1. **Cycling Information / Updates**

**Summary of LTN11/20 and Gear Change guidance for WCA** - DK has supplied a summary of the key points covered by the two government notes combined. Link on the Cycling website page. The guidance is very clear that standards must be met, but WC’s cycle network planning and approaches fall short of many of the requirements (e.g. AA1000 Stakeholder engagement standard).

**Request for urgent dialogue on planning of active travel** **routes** – AN has now received a reply from Parvis Khansari (WC Director of Highways & Environment). PV has offered a small meeting. JB and MW may be able to attend. Sustainable Devizes will send someone. G&J from Salisbury may also want to be involved. We can agree in advance the message the group want to take forward. **Action: AN to coordinate**

**Pop-up lanes –** the schemes for the A420 Chippenham and Brown Street / Exeter street are to be cancelled as a result of the consultation. AN has objected, based on FOI obtained results, which have been collated, and show that those who already cycle were largely in favour, despite the flaws with these particular routes. Objections were mainly from the non-cyclist groups.

1. **Cycling Actions / Discussion
CATGs** - One of the tasks on our list is to get involved with / ensure our local groups are involved in our local CATGs (Community Area Transport Groups), sub-groups of the Area Boards. Aim to cover all 18. Community Area Manager’s details (point of contact for Area Boards/CATGs) are on the Contacts Directory. **Action: All**

**Propensity to Cycle Tool** – on the Cycling page on the website. Interactive tool to show how many/who would cycle in a given location given the right conditions. Can be used to show where successful interventions/investments could be made. Clickable right down to ward level. WC seem to be using it. Discussion – does this replace the need to engage with local groups?

**Roadmap (‘Vision plan’) for whole of Wiltshire -** combine WC [2014] and Sustrans maps, Cycling UK’s off-road links, and local groups maps – the planning should be led by group’s local knowledge/visions combined. RWB, Chippenham, others have mapped a cycle network, and existing plans could start to be pulled together with mapping tools. Other groups need to get to this stage first (e.g. CS is starting to work on for Calne).

DK provided an outline of the method they used for Wootton Bassett (document here). Process starts with surveying community, existing cyclists and those who want to. There will be problems and concerns to iron out. Overall vision includes people, policy, finance. Gap analysis – work out what needs to happen compared to now, and metrics to measure. Once vision is agreed, the rest flows from that.

JB has done some previous mapping work and could potentially help with this when needed. JJ is happy to get involved in mapping for Swindon.

JJ will also ask Swindon cycling campaign (Dick M) about what stage they are at. **Action: JJ**

**Overall ‘Mobility’ approach and green paper** - Once all area groups have a vision in place, end goal integrated vision on ‘mobility’ and include some parameters on what will stop being built as well as what will. We can include compelling cases on cost-benefits for ‘bundles’ of active travel infrastructure, not (unsuccessful) popup lanes bolted on. MW has worked on this basis for the Salisbury Neighbourhood plan. Well worked out ‘shovel-ready’ bundles will be less costly and more likely to be funded. Popup lanes showed how little prepared Wiltshire was for the funding. Graeme Ellis (campaigner on integrated travel) suggests using disused paths, disused canals, ridgeways, roman roads, off-road greenways.
AN has written first draft green paper to WC and will consult on this before the next meeting. **Action: AN**

**Cycling (& E-bike) Shop List for Wilts & Swindon** – Discussion about whether useful. WC site ‘Connecting Wiltshire’ has some omissions we could fill in. There is an interactive map on
‘Association of Cycle Traders’ site. DK and JJ can fill in some of the info. AN will also ask JWi in BoA. Could be on our shared contacts directory. **Action AN/JWi, DK & JJ**

**E-Bikes Report –** AN will also write this with help from Spindles shop in BoA. **Action: AN**

**Bikeability –** WC’s website claims to be offering this to adults but are they really doing it? Is there an adequate budget and has it been promoted pro-actively enough? The trainers that seem to be connected to it are in other parts of the UK. AN to investigate. **Action AN**

1. **Date of Next Meeting – Thursday 18th March – 7 - 8.30pm**